

# CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.  
Library Director

E. MARIE HAYES  
Freeholder

Minutes of the Rescheduled Regular Meeting of the Cape May County Library Commission held on Tuesday, January 22, 2019 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair  
Mrs. Henderson, Vice Chair  
Mrs. Ponichtera, Secretary  
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of December 19, 2018 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mrs. Ponichtera seconded. The motion passed unanimously.
3. Poillon presented the bills for the month of January for review and approval for payment. The lists of bills were discussed. Poillon noted that there was a \$56,617 payment to Innovative Interfaces for the annual Polaris Maintenance, the \$28,898 payment to Newsbank was the annual online newspaper subscription and that the \$43,003 payment to ServPro and the \$24,963 payment to Metropolitan Carpets were for the cleanup and new tiles due to the Court House basement flooding. The payment to Metropolitan was one third of the total. Mr. Hutchinson made a motion to approve the bills for payment, which Mrs. Henderson seconded. The motion passed unanimously.
4. Under old business:
  - a. Poillon reported that the Franklin Street School Feasibility Study preliminary report has been completed. The cost of the renovation is \$5,520,805. The CMCLC discussed the Feasibility Report results at length. Poillon reported that at the last FSS Feasibility meeting she had again told the committee that the CMCLC was concerned about the cost of the project and that the CMCLC did not believe that it was good use of library funds to renovate a building in need of so much work when an addition to the current library was much less expensive. The CMCLC decided to ask Freeholder Hayes and/or other FSS Feasibility Study Committee members to a meeting to discuss the project.
5. Under new business:
  - a. Poillon reported that the statistics for the first full year of the Outreach Department showed the department had done an excellent job of making people aware of the Library. The Outreach Department attended 52 events and contacted 10,272 people.
  - b. Poillon reported that the Court House Library basement flooded on 1/6, due to a sump pump failure. The entire floor of the basement needed to be replaced, which began 1/17. Additional, alarmed sump pumps are being installed. The cause of the excess of water, which made the sump pump fail, is still being determined by County F&S.
  - c. Poillon reported that the Children's Room will be renovated this year.
  - d. Poillon presented the 2019 Preliminary Budget. The final budget will be presented at the February meeting.
  - e. The new Assistant Director, Natalie Niziolek, started 1/18.
  - f. Resolution January 2019 #1, New Hires, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
  - g. Resolution January 2019 #2, Conversion of Appointment Type, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
  - h. Resolution January 2019 #3, LOAs, was introduced. Mrs. Henderson made a motion to accept

the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.

- i. Resolution January 2019 #4, Change in Salary, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
  - j. Resolution January 2019 #5, Acceptance of RFPs, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
  - k. Resolution January 2019 #6, Permanent No Fines for Children, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
6. There was no miscellaneous income for January.
  7. It was noted that the statistics for the month of December and 2018 were listed on the agenda.
  8. There being no further business, the Commission adjourned.